

## **CABINET EXECUTIVE**

Minutes of a meeting held in the Council Chamber, Council Offices, Narborough

**MONDAY, 11 MAY 2026**

### **Present:**

Councillor Cheryl Cashmore (Finance, People and Transformation Holder)  
(Deputy Leader, in the Chair)

- |                     |   |
|---------------------|---|
| Cllr. Nick Chapman  | - Health, Community and Economic Development Portfolio Holder           |
| Cllr. Susan Findlay | - Housing, Community Safety and Environmental Services Portfolio Holder |
| Cllr. Nigel Grundy  | - Neighbourhood Services and Assets Portfolio Holder                    |
| Cllr. Mike Shirley  | - Planning and Strategic Growth Portfolio Holder                        |

### **Also in attendance:**

Cllr. Nick Brown – Chairman of Scrutiny Commission  
Cllr. Neil Wright – Vice-Chairman of Scrutiny Commission

### **Officers present:-**

- |                   |   |
|-------------------|---|
| Julia Smith       | - Chief Executive   |
| Marc Greenwood    | - Executive Director - Place  |
| Louisa Horton     | - Executive Director - Communities  |
| Caroline Harbour  | - Assistant Director - Environmental Health, Housing & Community Services |
| Ciaran Corkerry   | - Environmental Health Services Manager                                   |
| Catherine Redshaw | - Environmental Services Team Leader                                      |
| Avisa Birchenough | - Democratic & Scrutiny Services Officer                                  |
| Nicole Evans      | - Democratic & Scrutiny Services Officer                                  |

### **Apologies:**

Cllr. Ben Taylor

**1. DISCLOSURE OF INTERESTS FROM MEMBERS**

No disclosures were received.

**2. MINUTES**

The minutes of the meeting held on 23 March 2026, as circulated, were approved and signed as a correct record.

**3. PUBLIC SPEAKING PROTOCOL**

No disclosures were received.

**4. ANNUAL STATUS REPORT 2026**

Considered – Report of the Environmental Health Services Manager.

Other Options Considered:

Completion and submission of the ASR is a statutory requirement and therefore there are no other options.

**DECISIONS**

1. That the Annual Status Report 2026 be approved for appropriate consultation, submission and publication to the Department for Environment, Food & Rural Affairs (DEFRA).
2. That delegated authority be granted to the Environmental Health, Housing & Community Services Group Manager, in consultation with the Portfolio Holder, to make minor amendments to the 2026 Annual Status Report prior to its submission and publication, and to make any further necessary updates should DEFRA revise the relevant guidance or bias parameters.

Reasons:

1. It is appropriate for Members to be involved and to approve the report for air quality monitoring data for the district in 2025.
2. This is to ensure any final amendments to the ASR report can be made in time for the statutory deadline for submission to Defra by 30th June 2026.

## **5. COUNCILLOR WARD IMPROVEMENT SCHEME**

Considered – Report of the Executive Director – Communities

Other Options Considered:

Not proceeding with the pilot. This is not considered appropriate as there is opportunity for improvements to be made in each ward and a full assessment of the pilot will be undertaken before there is a long-term commitment by the Council.

The Deputy Leader, Cllr. Cheryl Cashmore thanked the Executive Director – Communities and team, on behalf of the Leader, Cllr. Ben Taylor, for the work carried out to bring this scheme to fruition.

### **DECISIONS**

1. That the pilot Councillor Ward Improvement Scheme as set out in Appendix A of the report be approved.
2. That the pilot be reviewed and the outcomes presented to Council in February 2027 to determine whether the Scheme progresses.

Reasons:

1. To enhance the capacity of Councillors to undertake their community leadership role.
2. An assessment of the pilot is prudent in order to test the process, amount allocated and the impact on each ward area.

**THE MEETING CONCLUDED AT 5.39 P.M.**